

# BlueLight Management – Carbon Reduction Plan (CRP)



**Last Reviewed/Updated:** October 2025  
**Reporting Period:** April 2023 – March 2024

## 1. Commitment to Achieving Net Zero

BlueLight Management Ltd. (“BlueLight Management”) is committed to achieving **Net Zero greenhouse gas emissions by 2050**, in line with UK Government targets and Procurement Policy Note (PPN) 06/21.

As a professional services consultancy operating a remote-first model, our carbon footprint is inherently low. We are committed to continuous improvement through sustainable working practices, low-carbon travel, and responsible procurement.

## 2. Baseline and Current Emissions Footprint

### Baseline Year: April 2022 – March 2023

Scope	Description	Emissions (tCO <sub>2</sub> e)
1	Direct emissions (owned vehicles, on-site fuel)	0.0
2	Purchased electricity (homeworking energy apportioned to business)	1.8
3	Indirect emissions including train travel, procurement, waste, and homeworking	5.5
<b>Total</b>		<b>7.3</b>

### Current Reporting Period: April 2024 – March 2025

Scope	Description	Emissions (tCO <sub>2</sub> e)
1	Direct emissions	0.0
2	Homeworking electricity (adjusted for renewable tariffs)	1.4
3	Public transport (train travel for 14 staff), limited private car use for 2 staff, digital services, procurement, and homeworking	5.3
<b>Total</b>		<b>6.7</b>

### *Assumptions and Calculation Notes*

- **Private vehicle travel (2 staff):** Estimated 160 miles round trip × 0.28 kgCO<sub>2</sub>e per mile × 20 return trips per year = **~0.9 tCO<sub>2</sub>e total (combined)**. This has been incorporated into Scope 3 (business travel).
- **Public transport (14 staff):** Based on ~2.2 tCO<sub>2</sub>e annually for all train travel.
- **Homeworking:** Electricity and heating emissions apportioned per staff member using DEFRA conversion factors for homeworking (2023).
- **No Scope 1 emissions:** BlueLight Management owns no vehicles or on-site fuel sources.
- **Renewable electricity:** Staff are encouraged to use green tariffs, reducing Scope 2 emissions.

### 3. Emission Reduction Targets

- **Net Zero by 2050**
- **30% reduction in total emissions by 2030 (from baseline 2022/23)**
- **Carbon-neutral direct operations (Scopes 1 & 2) by 2035**
- **Engagement of all suppliers in sustainability reporting by 2030**

Annual CRP updates will track and publish progress.

### 4. Environmental Management Measures

- **Remote-first operations:** All staff work from home; no office-based emissions.
- **Travel management:**
  - Public transport (primarily rail) is the default travel mode.
  - Use of private vehicles is discouraged and limited to essential site visits.
  - No regular air travel is undertaken.
- **Digital-first approach:** Meetings, training, and client collaboration take place via Teams.
- **Sustainable procurement:** Preference for suppliers with verified sustainability credentials.
- **Waste and recycling:** Paperless operations with IT equipment recycling policies.
- **Energy awareness:** Staff guidance on reducing energy use and adopting renewable tariffs.

### 5. Declaration and Governance

This Carbon Reduction Plan has been reviewed and approved by the Board of Directors. It will be reviewed annually and updated to reflect performance improvements and any operational changes.

**Signed:**



**Malcolm Hankey & Tom Oakden**  
Directors – BlueLight Management